

DDA SUBJECT FILE COPY

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DDA-86-1434
18 August 1986

MEMORANDUM FOR: See Distribution

FROM:

Special Support Assistant to the DDA

SUBJECT: Blanket Travel Orders for FY-87

25X1

Please prepare FY-87 Blanket Travel Orders for your Division and Staff Chiefs and forward to the Office of the SSA/DDA no later than 15 September 1986. It is requested that you ensure appropriate certifications are obtained prior to forwarding to this Office. The SSA/DDA will obtain the Authorizing Official signatures on the BTOs and forward on to Central Travel Services for retention.

25X1

Distribution:

- 1 Each -
- 1 SSA/DDA (BTO File)

25X1

DD/A REGISTRY

FILE: 30-13

25X1

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